



**Board of Election Supervisors  
Parish of St. John the Baptist  
State of Louisiana**

**Government Complex  
1811 West Airline Hwy.  
Laplace, Louisiana 70068**

**MEMORANDUM**

**TO: SJB Board of Election Supervisors**

**FROM: Russell Jack, Jr. Registrar of Voters**

**DATE: October 3, 2024**

**SUBJECT: Board Meetings for November 5, 2024 Election**

Listed below is the schedule of meetings of the St. John the Baptist Parish Board of Election of Supervisors to be held in connection with the November 5, 2024 election.

**Tuesday, October 8, 2024-10:00am: Drawing of Commissioners & Alternate Commissioners**  
St. John Registrar of Voters Office-1811 West Airline Hwy. Laplace, Louisiana

**Thursday, October 10, 2024-11:00 am: Test and Seal for Early Voting Machines**  
St. John Registrar of Voters Office-1811 West Airline Hwy. Laplace, Louisiana

**Friday, November 1, 2024-8:00 am: Test and Seal Voting Machines for November 5, 2024 Election**  
Voting Machine Warehouse West 10<sup>th</sup> St. Reserve, Louisiana 70084.

**Tuesday, November 5, 2024-Election Day Tabulation of Early/Absentee Ballots**

Polls Open at 6:00 am and close at 8:00pm.

TBD to 8:00 pm-Tabulation of Absentee and Early Voting ballots (1811 West Airline Hwy. Laplace). Please note that state law requires that everyone who attends this meeting is sequestered and may not leave or communicate with persons outside the room until the polls close. (Starting time subject to change if warranted by volume of returned ballots.)

**Friday, November 8, 2024-8:00 am: Open Voting Machines – Election Results Verification**  
Voting Machine Warehouse-West 10<sup>th</sup> St. Reserve, Louisiana 70084.

**Tuesday, November 12, 2024-10:00 am: Counting of Provisional Ballots and Signing of Official Returns**  
St. John Registrar of Voters Office-1811 West Airline Hwy. Laplace, Louisiana.

Please mark these dates on your calendar. If you have any questions, please call Russell Jack at (985) 652-9797.