

40th Judicial District Court
St. John the Baptist Parish
Transcript Request Form

Today's Date: _____ Division: _____

_____ vs. _____

Case No.: _____ Date of Proceeding: _____

_____ Hearing _____ Trial _____ Other _____

Requested by:

Phone # _____

Email _____

Transcript needed by _____

Other Notes _____

****Transcripts "shall be paid in advance" pursuant to R.S. 13:961.2B(1)**

Please email this form to the court reporter for the requested proceedings. They will review it and get back to you as soon as possible with a transcript amount. If you do not hear back from the court reporter, please double check the spelling of the email, or go to one of the division offices for further assistance in contacting the court reporter.

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